

BOARD OF DIRECTORS MEETING
PULASKI COUNTY HUMANE SOCIETY

01-10-12

MEMBERS PRESENT: Robert Roy
Cyndi Todd
Candice Simmons, Executive Director
Beth Venable, AC Ex-Officio
Julie Williams
Rita Anderson
Roger Bell
Jill Neice,
Linda Correll, MAL (via conference call)

PERSONNEL MATTERS: Marian Osborne De Hart's resignation was discussed
Cyndi Todd was nominated and unanimously appointed to the BOD
An open forum Election of Officer's was held and nominations and unanimous votes/appointments to:
President – Rita Anderson
Vice President - Cyndi Todd
Treasurer – Roger Bell
Secretary – Jill Neice
Congratulations!

2011 YEAR IN REVIEW: presented to BOD by Robert Roy.
A discussion about the rise in clinic fees and the need for a comparison to a clinic that is comparable in size to the PCHS.

TREASURER'S REPORT: presented to BOD by Robert Roy
Advised that the tax withholdings for the State and federal were not done. Total amounts due by the end of the 4th quarter are as follows:
\$10,254.31 Federal Tax YTD
\$1,554.90 State Tax YTD
\$513.37 VEC (4th QT only)
The total amount in both savings and checking: \$70,843.63 (state and federal tax payments still pending withdrawal)

Roy advised that he still had yearend reports, (9) W2'S, (3) 1090's, and payroll to complete before handing off the personnel files, checkbook, and tax info to the BOD.

A motion to extend Roy's authority as Treasurer for PCHS for thirty days was offered and passed. Bell requested current copies of the checkbook and all financial documents so he could proceed in his duties as the Treasurer. Roy and Bell are to work in conjunction to ensure that these actions are completed on a timely basis. This authority will extend until the item is completed or the next BOD meeting.

A motion to adopt a resolution for the Treasurer to be given legal and signature authority, as a representative of the PCHS, on the financial accounts (savings and checking) held at Stellar One bank in Dublin. Unanimous passing vote.

Roy also advised that tax preparation is provided by Mark Lynch, his services are a donation to the society.

A motion for last month's minutes to be accepted was made and passed.

DIRECTORS REPORT: presented to the BOD by Candice Simmons

Many items were discussed and can be reviewed on the Director's Report provided to the BOD. A motion to move forward with planning a "Poker Run" fundraising event, participation in the "Cat Fancier's" event in Roanoke on the weekend of Jan. 28-29, 2012, and a Valentine's Day adoption event at Tractor Supply on Feb. 11, 2012, all events were passed on a unanimous vote.

"Rockies Clinic" and distemper PSA were discussed

AC EX-OFFICIOS REPORT: presented to BOD by Beth Venable and Julie Williams

The distemper outbreak and a risk assessment were discussed. There is no way to know where the distemper originated from, as PCHS dogs sent to rescues were not symptomatic. However, the shelter is taking all precautions' and following the State Veterinarians' recommendations for dealing with an outbreak.

ITEMS FOR DISCUSSION:

Dates for a "Planning Retreat" were discussed and it was decided that on Feb. 4th from 1230hrs until 1430hrs, at Roger Bell's office in Dublin. Kelli, AC and BOD to attend.

An earlier meeting time for BOD and member meetings was proposed for the first Wednesday of each month to commence at 1730 hrs. and was accepted.

Roger Bell requested the insurance holder for PCHS and was advised that it was Alliance for Non-Profits. He will be reviewing the policy and the BOD was advised the policy was paid until its renewal in September of 2012.

Linda Correll advised the PCHS was approved for a program that will allow donations to be given in the form of cars (salvage).

MEETING ADJOURNED